

EYEMOUTH HIGH SCHOOL PARENT COUNCIL

MINUTES FROM MEETING HELD 2 SEPTEMBER 2026

Present: Sarah Sam (Treasurer), Toby Foster (Secretary), Robin Chapman (Headteacher), Katherine Lymer (Principal Teacher of Community and Partnerships), Carrie Haddow, Naomi Davie, Joanna Stewart

Apologies: Emily Rennie (Chair), Tom Martin, Jonathan Evans

Sarah Sam chaired the meeting.

1. Approval of the minutes, review of previous actions

- Minutes of the meeting held 20 May 2026 were unanimously approved (proposed: Carrie, seconded: Sarah).
- All previous actions complete:
 - Funding transferred to school.
 - Open Doors was successful.
 - Email sent to all SBC councillors in favour of amendment to vote on school building proposals.

2. Treasurer's report

- Bank account: £415.58, cash: £177.13.
- **Action:** Sarah to update signatories on banking mandate (Sarah, Carrie, Toby, Katherine).

3. Headteacher's report

- Robin welcomed Deborah Burton, Lisa White, Kerri Cockburn, Katy Virtue and Emma Farley to the team.
- Exam results were very positive; the school hopes to add better tracking for earlier years, for earlier interventions.
- Parent council to be involved in upcoming School Improvement Plan
- **Action:** Robin to send SIP details.

4. Matters arising

4.1. Engagement session report

- Three MSPs came to Eyemouth on 31 August to find out more about primary school building. Evening meeting run by local parents was well attended.
- More focus groups are being run, but this parent council hasn't been invited.
- Dates: 17 Sept, engagement session; 24 Sept, John Curry's report to council; 21 Nov, council vote on options.
- **Action:** Toby to ask for invite to focus group.

4.2. Aims for the year

- Consensus that PC should continue to provide refreshments at events.
- Discussion on ideas for parental engagement, including 'How can you help us?' email from school, collaborations with cluster schools, and collaboration with ParentSpace.

- We should continue to provide support in making funding applications.
- **Action:** Robin to buy books on parent engagement.
- **Action:** Sarah and Toby to investigate resources on Connect.scot.

AOCB

- Updates:
 - On behalf of the staff, Katherine thanked Carrie for her baking.
 - Orchard project is continuing and proving very successful.
 - S3 Horticulture trip to Marchmont House approved, funded by Hugo Burge Foundation.
- **Future topic:** Transport costs as a source of inequity.
- **Action:** Toby to write message in advance of AGM.

Date of next meeting

The next meeting will be the AGM, on 20 October 2026 at 6:30pm in the staff room.

Note: the AGM has been moved by three days from the previously agreed date due to scheduling conflicts.